

## Arrival in Bydgoszcz

The 2021/2022 Academic Year at the WSG University begins on October 1st and lasts 3 / 3,5 / 2 years (depending on the course). During the training, students of the WSG University can take part in concerts and competitions, representing our university.

**Students are obliged to inform the WSG University about the date of their arrival a minimum of SEVEN days in advance.**



KEEP  
CALM  
AND  
BE READY

ORIENTATION WEEK  
16-22.02.2015



Erasmus+

The University also organizes International Students Day every year. It is helpful to create friendly bounds. Also, for new students in the first month, the University prepares Orientation Week. It will help students to quickly get used to a new life.

The University also offers Erasmus+ exchange program to almost all destinations in Europe.

## Documents you need to bring to Poland

- Passport
- Visa/Temporary residence permit
- Confirmation of payment 300 Euro application fee (non-refundable) and tuition fee for the first year of studies
- Original, legalized school certificates and diplomas (+ Polish sworn translation) – for BA studies
- Original, legalized BA degree diploma – Second Class Upper Division (+ Polish sworn translation) – for MA studies
- Eligibility Letter
- Medical certificate (+ Polish sworn translation)
- Health insurance policy
- 2 passport photographs
- Language certificate confirming at least B2 level of English (for studies in English) or Polish (for studies in Polish)



## Applying to the WSG University

A candidate should create an account on the website of our university:

<https://new.isaps.pl/Rekrutacja>

After the registration, the student will receive a personal account in our system:

<https://new.isaps.pl/Account/Login?ReturnUrl=%2f>

On this site, there is a student's schedule, grades, and all of the important information.

## International Recruitment Office

Is situated in building C, room C007. It is open from Monday to Friday (8:00-16:00).

## Scholarships

We have prepared a list of discounts, which you can get:

- family discount 800 PLN for one year of study
- discount for our graduates - 15% for the first year of study
- sports discounts 10-100% (for detailed information, please contact: [azs@byd.pl](mailto:azs@byd.pl))
- scholarships for foreign students from Ministry of Higher Education of Poland

## Temporary Resident Card

After arriving in Poland, students can apply for the temporary resident's card. It will be a kind of permission to live in Poland without a visa. The process of obtaining a resident card takes about 6-9 months. At this time the student must not leave the territory of Poland.

Students can obtain a residence card only if they are on the list of actual student and does not have problems with the law.

If students will have any problems with the police, police can cancel your visa and pass this information to the Border Guards. So the student will have to leave the territory of Poland in a few days.

Applying for a temporary resident card, a student needs to fill in the application available on the website (The questionnaire is prepared in 4 languages. So students will not have any problems filling it):

<http://www.bip.bydgoszcz.uw.gov.pl/formularze/udzielenie-zezwolenia-na-pobyt-czasowy>

Remember to book an appointment before visiting immigration office:

<http://webqms2.pl/kpuw/public/>

Documents required for the temporary resident card:

- 4 photographs
- Passport and visa copy
- Confirmation of paying an administrative fee 440 PLN
- Confirmation of paying a tuition fee
- House rental agreement
- Confirmation of being a student
- Polish Bank statement (confirming the amount of at least PLN 20000,-)
- Insurance for 6 month's period
- Application form

## Polish National Insurance NFZ

Students of stationary studies have the right to buy Polish National Insurance which gives them the same rights as Polish Citizens. They need to fill the application and deliver the required documents. This insurance cost just PLN 55,80 (about Euro 15,-) per month and is valid in Schengen Zone.

Steps to make to have NFZ Insurance:

- 1) Visit NARODOWY FUNDUSZ ZDROWIA, UL. ŁOMŻYŃSKA 33, open: Monday – Friday 08:00 – 16:00, deliver documents:
  - confirmation that you have student's status, (PL: zaświadczenie o przyjęciu cudzoziemca na studia)
  - passport with visa, - filled application form.
- 2) After signing the contract with NFZ you have to visit ZAKŁAD UBEZPIECZEŃ

SPOŁECZNYCH (ZUS), UL.ŚWIĘTEJ TRÓJCY 33, open: Monday 08:00 –18:00, Tuesday – Friday. 08:00 -15:00 and show them an agreement form NFZ.

More information (available in Polish):

<http://www.nfz.gov.pl/dla-pacjenta/zalatw-sprawe-krok-po-kroku/jak-ubezpieczyc-siedobrowolnie/>

Through this insurance, students can visit the central hospital in Bydgoszcz. Most hospitals also accept students with insurance from home countries. (Please carefully read the conditions of your insurance policy) . Students can also arrange a visit to private doctors, but the cost of medical consultation students should pay by themselves.

## Housing

Students will stay in a student dormitory located near the University (15 minutes on foot or 5-6-8 minutes by bus)

Accommodation costs for a month (for 2021/2022 academic year):

- 540 PLN (about 120 EUR) per person for a double room
- 690 PLN (about 150 EUR) per room for one person.

To secure coverage of possible costs of damage caused by the Tenant and of other obligations of the Tenant, including rents, the Landlord shall charge a one-off payment (deposit) corresponding to twice the rent: 1080.00 PLN/1380.00 PLN.

The University can change the cost of living in a student dormitory every year, depending on the price of services in Poland.

Dormitory reservations need to be done quickly. We also ask for information 7 days before the first arrival in Poland. Only in this case we will be able to reserve a place for you.

In the student residence we can accommodate students up to 25 years old.

For those who do not make a reservation or make it too late we recommend the accommodation of higher standard and higher rate. We do not guarantee the availability of the rooms.

## Public Transport

In Poland, there is very well-developed public transport. Students can buy a travel card (season ticket) and charge up it every month or every six months. This card allows you to use public transport all time. The card is called **Bydgoska Karta Miejska** is issued by:



WSG students can fill the application, supply 1 photo, and give them their students ID for activating. Then the student ID can be your ticket.

You just need to pay for the selected ticket and add this payment to your student's card.

This machine will help you to charge the card.

**IMPORTANT!** In Poland, there are two kinds of tickets - a normal ticket and a student's ticket (50% discount).

The Student's ticket can be used by students who have actual student card from the university. In another case, students should use a normal ticket.

More information you will find here:

<http://bydgoskakartamiejska.com.pl/en/index.html>

## Polish currency



Polish currency is **zloty**. The exchange rate of the Polish zloty to the euro is approx. 4,5.

In Poland, we have banknotes with the following denominations: 10, 20, 50, 100, 200, and 500 zlotys (PLN). Coins - 1, 2, 5, 10, 20, 50 grosz. There are also coins of 1, 2, and 5 zlotys.

## City Bike



City Bike (Bydgoski Rower Aglomeracyjny) – is a selfserviced bike rental system. Bydgoski Rower Aglomeracyjny includes 53 stations and 510 bikes. You can use city bikes at any time, which allows reaching the selected area. To register in the system you have to click on the link below and pay 10 PLN.

<https://bra.org.pl/?lang=2>

Then your account will be activated. You can use city bicycles in spring, summer, and autumn. Every time the first 20 minutes of new bike rental **is not being charged**.

How to use a bike you can also find on the same website.



## Pets



Unfortunately moving to Poland with animals will be a problem, since dormitories for students do not accept animals. If a student wants to move to Poland with animals, then he should find a flat by himself.

## Education for Children



WSG University, since 2013, also offers a kindergarten on the territory of the university. The kindergarten was made for workers and students so that the child would always be close to his parents. On the territory of the kindergarten, there are surveillance cameras, which allows children to be safe all the time.

## Duties and responsibilities of students

Students are obliged to attend the classes and actively participate in them. Students must show up on time because with constant delays the student can make a bad impression of himself and will not access the exams. During the lectures is **not allowed** to use telephones, read newspapers, or leaving the classes without permission. Foreigners are obliged to inform University if they change their place to live, e-mail address, or telephone number.

## Work in Poland

Students of stationary studies have the right to have a part-time job but have to attend classes at the same time. From stationary students, work permission is not required. Students should be able to share work and studies since the main purpose of coming to country studies. Otherwise, the student will not be able to pass all the exams.

## Copernicus Program



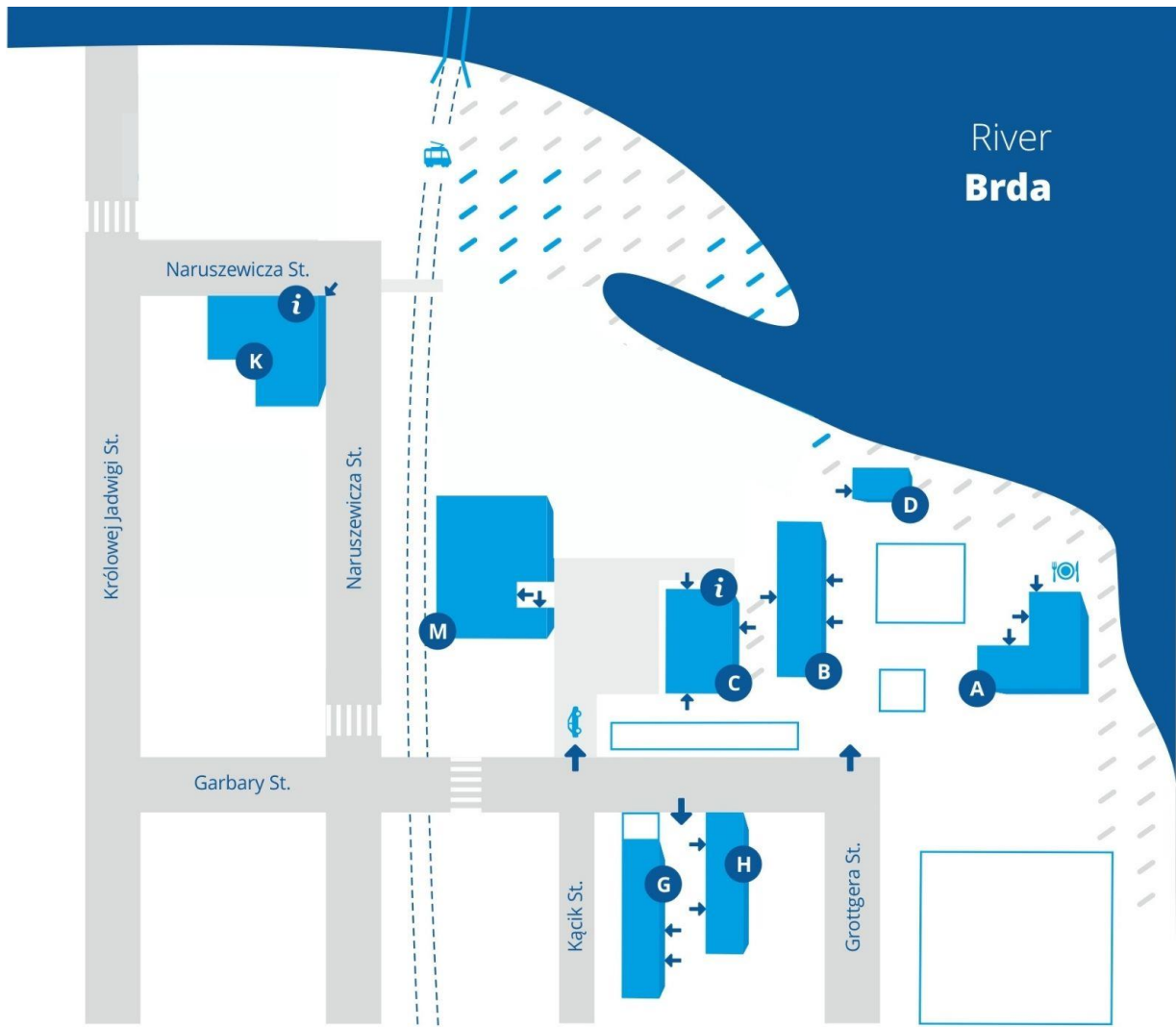
The University also provides Copernicus program which offers:

- wide offer of additional workshops, internships, and trainees
- offer of the postgraduate studies
- offer of additional facilities inside the main campus of the University (gym, medical facility, etc.) All Copernicus

program offer is an extra charge and is not eligible for your normal study process. The additional information you can find in our Student's Guide Book available on-line here:

<http://cwz.wsg.byd.pl/public/files/files/Foreign%20Students%20Guidebook.pdf>

# Campus map



- ➔ Main entrance
- Tram line
- ➔ Building entrance
- Green area
- Recreational area
- P Car parking
- i Information
- Academic Mensa